

The New York Quarterly Meeting of the Religious Society of Friends  
Meeting held Virtually on April 18, 2010 at 2:00 pm

At the annual meeting of the Corporation of the New York Quarterly Meeting of the Religious Society of Friends, the Clerk calls a meeting Virtually on July 18, 2020 at 2:00 pm.

As President of the Corporation, and Clerk of Trustees, I declare a quorum present and call the meeting to order.

Trustees, with the assistance and advice of the Joint Nominating Committee of the Quarter, present the following Friends for Trustees:

Pat Donahue  
Bart Dominus  
Glenn Josey  
Sheila O'Hara  
Bill Parrott  
Jason McGill  
Margery Cornwell  
Emmanuel Mulundi

Annual Report to the Meeting of the Corporation.

Dear Friends,

According to the Quarter's By-Laws, Trustees shall "have custody and control of the property, real and personal, belonging to the corporation and revenues there from, shall administer the same according to the usages of the New York Quarterly Meeting of the Religious Society of Friends, and do all things necessary and expedient in the management thereof."

The officers of the Corporation are:

President (Clerk), Glenn Josey  
Vice President (Assistant Clerk), Sheila O'Hara  
Treasurer, Bart Dominus  
Assistant Treasurer, Jerry Reisig  
Secretary of the Corporation, TBD

We met every month including July and August in 2020 -21 and as needed. During the Covid Emergency we met virtually and more frequently starting in March 2020. We met in July 2020 to discern issues related to opening spaces during the Covid pandemic.

At each meeting, Ahmet Baydur, General Manager, provided a monthly report, including financial reports, for our review and consideration.

During the course of the year, other Friends joined us, both individually and as members of Quarterly and Monthly Meeting committees.

We conducted a portion of our work in three subcommittees, Finance, Personnel, and Facilities Coordinating Committee.

We sent a representative to the Friends Seminary Care Relationship Committee, as directed by the Essential Principles, Practices and Procedures.

Finance Sub Committee: Attached

Trustees reviewed the 2020 audit and the 2021 budget process. We worked with Audit and Budget Committee to upgrade reporting to provide clarity.

Personnel Sub Committee:

We welcomed Kim Castaneda's baby Sebastian in August.

Personnel Committee Report:

It's been a challenging year for staff because of Covid. Facilities staff as well as the General Manager have been working at both locations. Office staff continue to work remotely. We are monitoring the opening of our spaces and work environment in line with CDC protocols.

We are actively looking to fill the open position for a Facilities Director. We hope to finish this search in the coming weeks.

The Personnel Sub Committee encourages all Friends who have praise and concern about individual Quarterly Meeting staff to speak to the General Manager. The Personnel Sub Committee and Clerk welcomes feedback and suggestions from Friends throughout the year.

Please thank all members of the NYQM staff for their work supporting our community:

Ahmet Baydur, General Manager  
Ceion Lewis, Superintendent/Handyman  
Melissa Springs, Account Administrator  
Kim Castaneda, Program Coordinator

15 Street Staff:  
Miriam Perez, Tyrone Brown, Huot Sary

Brooklyn Meeting Staff:  
Jorge Myles, Dennis Perez.

Facilities Coordinating Committee:

The Facilities Coordinating Committee (FCC), a sub-committee of the Trustees reviews all plans and proposals from Monthly meeting property committees for capital improvements or maintenance. Through its broad membership it provides a Quarterly Meeting perspective on projects in our properties. FCC developed a systematic project planning schedule to assure proposed work is identified in time for inclusion in the NYQM budgeting process.

During the past year the FCC has recommended the approval of ARO as our general Architect.

FCC approved a contract with Page Ayres Cowley Architecture (PACA) to develop a preservation and sustainability plan for the 15 Street Meetinghouse.

FCC continues to work on a project to install custom safety exit gates at 15<sup>th</sup> Street.

In Brooklyn, FCC approval of ARO to provide oversight of the Kitchen Renovation at the Meetinghouse,

The Committee reviewed and approved plans for the repair of the cornice of 112-116 Schermerhorn Street.

Clerks Report:

Spaces in the Central Building that were to be returned to NYQM and Friends Seminary as per our separation agreements. FS vacated the old Faculty Center and the Woodshop in the Central Building. NYQM returned room 3 to Friends Seminary.

We continue to work with each Meeting on coordinating when and how to open our spaces safely for our communities during the Covid pandemic. We worked with our consultants at Urban Projects Collective to lay out a plan for each of our Meetinghouses.

We have added zoom capabilities to each of our Meetings.

Friends Seminary campus redevelopment project was completed in fall 2019. Final closing documents filings have been delayed because of Covid as well as the additional work of the Turrell Sky Project on the town houses. Urban Projects Collaborative continues to monitor the closing documents on behalf of NYQM and reports to Trustees.

We are in conversation with FS on the use of the alleyway and courtyard for staging the work for the Turrell SkySpace.

New York Quarterly Meeting continues be engaged Child's Victim Act suit involving Brooklyn Friends and Friends Seminary while they were under the care of the Meeting. We are represented by Seyfarth Shaw LLP in these cases. The open period for cases was extended for a year because of Covid.

Trustees approved these goals for 2021, to guide us in planning and operations.

- 1) Monitor, Update and Execute approved guidelines to keep our members, staff, tenants, and users safe in our Meetinghouses and spaces during the Covid pandemic.
- 2) Update our office procedures and equipment to make working remotely as efficient and seamless as possible.
- 3) Support Meetings in continuing both virtual and in person meetings when appropriate.
- 4) Continue Capital Project Planning and execution for the 15th Street Meetinghouse and Central building renovations, including a new Shelter space.
- 4) Oversee the Brooklyn kitchen renovation project.
- 5) Complete repairs to facade at 112 Schermerhorn Street.

In Friendship,

Katherine Alford, Bart Dominus, Glenn Josey, Bill Parrott, Sheila O'Hare, Pat Donahue  
and

Respectfully submitted,  
Katherine Alford,  
Clerk