

## Relief Committee Annual Report to New York Quarterly Meeting

January 21, 2018 Brooklyn Meeting House

The New York Quarterly Meeting Handbook requires the Relief Committee to meet four times per year. During 2017 the Committee met four times. We carefully and lovingly considered two requests for assistance. Sometimes a single request may require several meetings, as was the case this past year

In the spring the Committee mailed its annual outreach letters to loan recipients. As part of the letter we asked loan holders to update us on their status and encourage them to initiate a repayment plan if they have not done so. In this letter we also offered loan recipients the option to convert a loan to a grant. At the written request of one loan recipient, a loan was converted to a grant. At this point there are four loan recipients. During 2017 we received payments from three loan recipients.

As a committee of the Quarterly Meeting with fiduciary responsibility, we carried out the following tasks:

1. Welcomed new members to the Relief Committee.
2. Rewrote the Committee's initial outreach letter and put it online to expedite the process of responding to applicants and letting them know we would need suitable documentation in order to consider a loan or grant.
3. Held our regular internal audit and presented the books to the Quarterly Meeting's auditor for review. The anonymity of fund recipients was maintained.
4. Returned excess funds of \$21,958.01 over the allotted \$35,000 on March 3, 2017.
5. Received our annual distribution of \$27,484 on August 22, 2017.

We encourage the monthly meetings to counsel members and regular attenders about the availability of these funds for emergency needs other than "business purposes, speculation or education" (New York Quarterly Meeting Handbook, page 8).

Respectfully submitted,

Nancy Adelman, Recording Secretary (Fifteenth Street)

Jolene Festa (Brooklyn)

Julie Glynn (Brooklyn)

Nancy Hadley-Jaffe, Clerk (Fifteenth Street)

Emmanuel (Manny) Mulindi, (Manhattan Meeting)

Mark LaRiviere, Treasurer (Fifteenth Street)

John Slater (Morningside)